

IMPACT HEALTH ORGANISATION

Juba South Sudan
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INVITATION FOR QUOTATION

IHO-PRO-IFQ00001

Start Date: 18-11-2021
End Date: 10-12-2021

Non-medical supplies, Laboratory and Examination setsfor Degere and Gianga PHCU and Mobile Services in Ezo and Nagero

The Impact Health Organization (IHO) (hereinafter called **IHO**) intends to contract a supplier to supply Non-medical supplies, Laboratory and Examination setsfor Degere and Gianga PHCU and Mobile Services in Ezo and Nagero under the SOUTH SUDAN HUMANITARIAN FUND for which this Request for Quotation is issued.

IHO now invites Supplier to provide Quotation for the above-mentioned Services.

A complete set of Request for Quotation is available for issuance to Interested supplier at IHO Juba Office or you may request through email address to: procure@ihosavinglives.org

The Service Provider will be selected under a Quality Cost Based Selection procedures described in this RFP.

The Quotation must be delivered by online the link provided by IHO or through mail to IHO with office address at Juba, or through email address procure@ihosavinglives.org IHO template on or before No late proposal shall be accepted. For this purpose, a pre- Quotation conference will be held on 24th of November 2021 via google meet for any clarifications needed for the requirements.

IHO reserves the right to accept or reject any quotation and reject all quotation at any time prior to contract award, without thereby incurring any liability to affected Service Providers.

Prepared by:

Salma James Daud, Procurement & Logistics Manager



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REQUEST FOR QUOTATION AND GENERAL INSTRUCTION TO SUPPLIERS

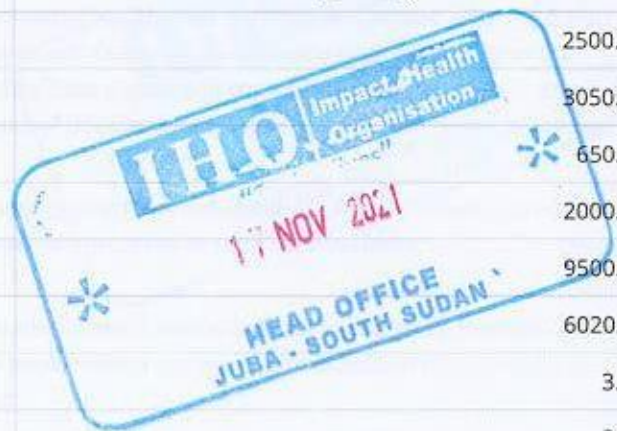
IHORFQ00001

Date Published: 18-11-2021 **End Date:** 10-12-2021

The Impact Health Organization (IHO) is a Non-Governmental Not for profit organization established in 2013 with a philosophy of saving lives. The IHO extends this invitation to interested eligible Suppliers to submit Quotations for the PNon-medical supplies, Laboratory and Examination sets for Degere and Gianga PHCU and Mobile Services in Ezo and Nagero under South Sudan Humanitarian Fund project Ezo and Nagero Counties South Sudan.

Interested Suppliers must submit a Quotation with all requested documentation for the Non-medical supplies, Laboratory and Examination sets including costs delivery according to below requirement schedule:

Item List	Unit quantity
HCG Strips	2500.00
Syphilis Test Strips	3050.00
HIV Uni Gold Device	650.00
Urine Containers	2000.00
RDT test kits	9500.00
HIV Determine Strips	6020.00
Delivery Set	3.00
Examination table	3.00
Screen	4.00
Stretchers	4.00
sethoscope	4.00
weighing machine	3.00
bp machine	4.00
Consultation table (1 Portable and 1 static)	4.00



Rain Coats	20.00
Disinfectants (5% Lysol, 70% ethanol)	159.00
Gum Boots	20.00
Waste Bucket	7.00
Plastic Tables	7.00
Plastic Chairs	16.00

IHO reserves the right to accept or reject any Quotation, and to cancel the procurement process and reject all Quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IHO's action.

Very truly yours,

Salma James Daud

Procurement & Logistics Manager

INSTRUCTION TO SUPPLIERS (GIS)

1. Description of Goods and Services

IHO request prospective suppliers to submit Quotation for Non-medical supplies, Laboratory and Examination sets for Degere and Gianga PHCU and Mobile Services in Ezo and Nagero in South Sudan.

2. Corrupt, Fraudulent, and Coercive Practices

IHO requires that all IHO Staff, manufacturers, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. IHO shall reject any Quotation put forward by Suppliers, or where applicable, terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, IHO defines for purposes of this paragraph the terms set forth below as follows:

Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of the Procuring/Contracting Entity in the procurement process or in contract execution;

·Fraudulent practice is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Procuring/Contracting Entity in the procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation;

·Collusive practice is an undisclosed arrangement between two or more bidders designed to artificially alter the results of the tender procedure to obtain a financial gain or other benefit;

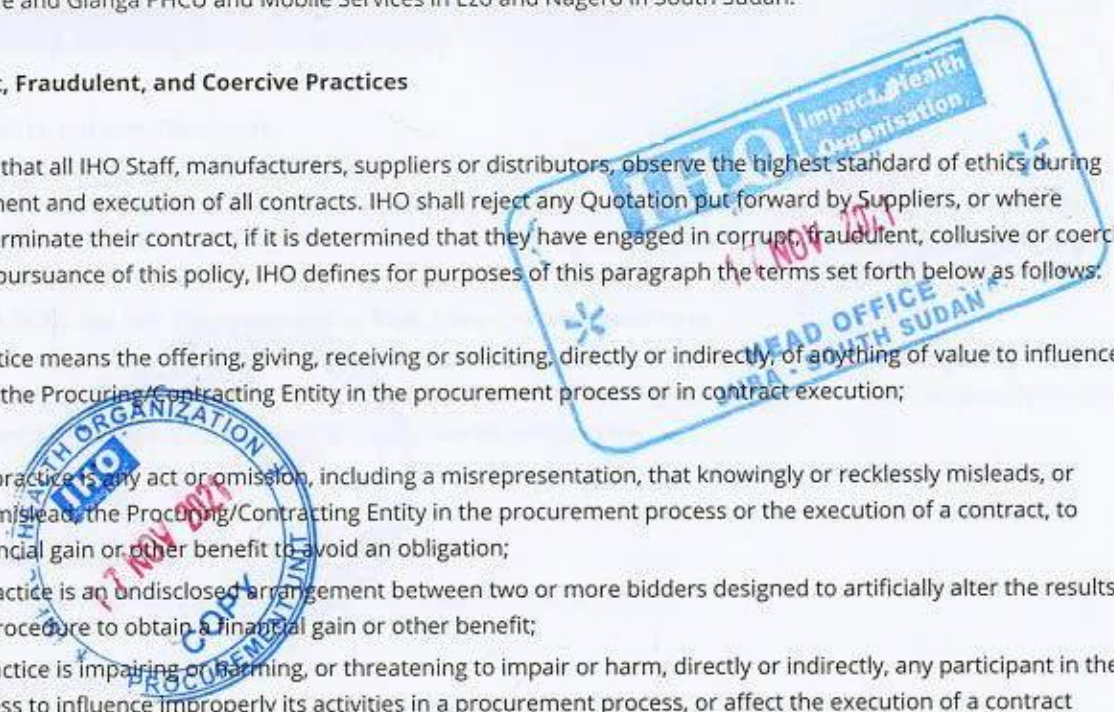
·Coercive practice is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or affect the execution of a contract

3. Conflict of Interest

All Suppliers found to have conflicting interests shall be disqualified to participate in the procurement at hand. A Supplier may be considered to have conflicting interest under any of the circumstances set forth below;

A Supplier has controlling shareholders in common with another Supplier;

·A Supplier receives or has received any direct or indirect subsidy from another Supplier;



- A Supplier has the same representative as that of another Supplier for purposes of this Quotation;
- A Supplier has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the Quotation of another or influence the decisions of the Procuring Entity regarding this Quotation process;
- A Supplier submits more than one Quotation in this Quotation process;
- A Supplier who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are subject of this Quotation process.

4. Eligible Suppliers

Only Suppliers that are determined to be qualified shall be considered for award. The Supplier shall fill up and submit the standard Quotation generated by the IHO system to establish their eligibility together with the Quotation.

5. Cost of Preparing the Quotation

The Supplier shall bear all costs associated with the preparation and submission of his Quotation and IHO will not in any case be responsible and liable for the costs incurred.

6. Errors, omissions, inaccuracies and clarifications

The documents and forms requested for the purpose of soliciting Quotations shall form part of the Contract; hence care should be taken in completing these documents. Suppliers shall not be entitled to base any claims on errors, omissions, or inaccuracies made in the Quotation Documents.

Suppliers requiring any clarifications on the content of this document may notify the IHO in writing at the following email address. : procure@ihosavinglives.org

Copies of the response including description of the clarification will be given to all Suppliers who received this General Instruction, without identifying the source of the inquiry.

7. Confidentiality and Non-Disclosure

All information given in writing to or verbally shared with the Supplier in connection with this General Instruction is to be treated as strictly confidential. The Supplier shall not share or invoke such information to any third party without the prior written approval of IHO. This obligation shall continue after the procurement process has been completed whether or not the Supplier is successful.

8. IHO's Right to Accept any Quotation and to Reject any and all Quotations

IHO reserves the right to accept or reject any Quotation, and to cancel the procurement process and reject all Quotations, at any time prior to award of contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Suppliers of the ground for IHO's action.

9. Requirements

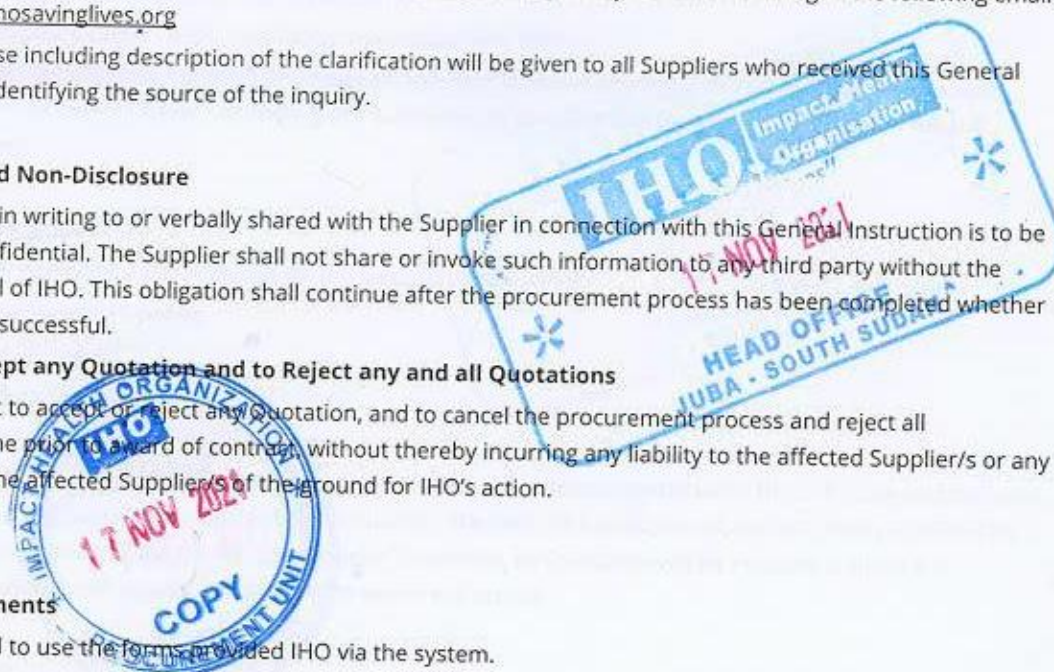
9.1 Quotation Documents

Suppliers are required to use the forms provided IHO via the system.

9.2 Validity of Quotations Price

The Quotations shall remain valid for a minimum period of *60 calendar days*, after the deadline for submission. In exceptional circumstances, prior to expiry of the period of validity of Quotations, IHO may request that the Suppliers extend the period of validity for a specified additional period. The request and the response there to shall be made in writing. A supplier agreeing to the request will not be required or permitted to modify its Quotation.

9.4 Documents Establishing Supplier's Eligibility and Qualification



The Supplier shall furnish, as part of its Quotation, documents establishing the Supplier's eligibility to submit Quotation and its qualifications to perform the contract if its Quotation is accepted, including proof valid document Third party liability insurance, log books, valid licenses.

10. Submission of Quotations Documents

Quotation can be submitted via the system or IHO head office, World Movers Building Juba South Sudan before 10th of December 2021,

5:00 pm. Late Quotations will not be accepted.

11. Opening of Quotations.

The opening of Quotations shall be carried out by IHO Procurement Committee. IHO reserve the right to conduct opening of Quotations in public or not.

12. Acceptance of Quotations.

IHO is not bound to take an immediate decision on the acceptability or unacceptability of Quotations at the time of their opening.

13. Rejection of Quotations

Quotation can be rejected for the following reasons:

- a) the Quotation is not presented in accordance with this General Instruction;
- b) the Quotation Form or any document which is part of the Quotation Document is not signed;
- c) the Supplier is currently under list of blacklisted suppliers;
- d) the Supplier offer imposes certain basic conditions unacceptable to IHO

IHO is not bound to accept any offer received and reserves the right to waive any minor defect in an offer, provided, however, that such minor defect (i) does not modify the substance of the offer and (ii) does not change the relative ranking of the Suppliers.

14. Evaluation of Quotations

IHO shall evaluate and compare the Quotations on the basis of the following:

- a) Quotation Cost Effectiveness 35 points
- b) Availability Schedule 30 points
- c) Company Qualification/ Experience 20 points
- d) Compliance with required documentation 15 points

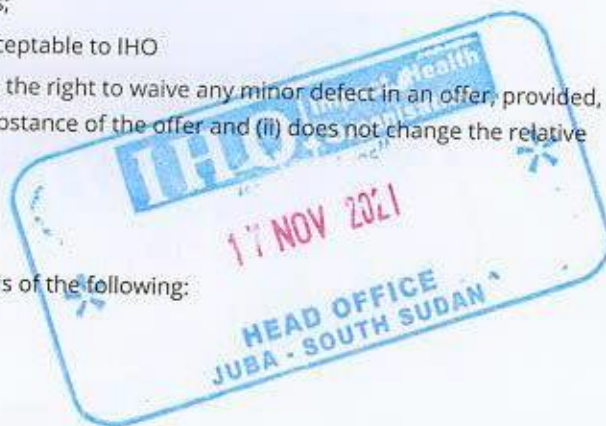
Arithmetical errors will be corrected on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Quotation will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

15. Post Qualification

Prior to award, post-qualification will be carried out by IHO to further determine the selected Supplier's technical and financial capability to perform the contract. IHO shall verify and validate any documents/information submitted and shall conduct ocular inspection of the office, plant and equipment.

16. Award of Contract

The Supplier that has submitted the lowest evaluated Price, substantially responsive to the requirements of this General Instruction and who has been determined to be qualified to perform the contract shall be selected and awarded the contract. IHO shall notify the selected Supplier through a Notice of Award. IHO shall also notify in writing, the other Suppliers who were not selected without disclosing the reason for rejection.



17. Delivery Site and Period of Delivery

The Medical and Laboratory Supplies shall be delivered at IHO Office in Juba within a period of 10 days upon signature of contract.

18. Liquidated Damages

If the Supplier fails to deliver any or all of the goods within the period specified in Clause 17 above, a penalty payment of 0.1% of the price of the undelivered goods for every day of breach of the delivery schedule by the Supplier will be requested.

19. Payment

Payment shall be made only upon IHO's receipt of invoice describing the goods/services delivered and accepting the goods delivered.

20. Warranty

Warranty shall be quoted based on the standard warranties provided by the manufacturer unless specified in the Technical Specifications of this General Instruction.

21. Settlement of Dispute

The issues shall be settled among parties and failure to settle the issues then South Sudan will apply for any dispute, controversy or claim that will arise in relation to the procurement process.

Prepared by:



Salma James Daud Procurement & Logistics Manager

A handwritten signature in blue ink, appearing to read 'Salma', written over a horizontal line.

Date:

17-11-2021

